

# Frederick Douglass Academy VI High School



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**Evelyn, Katz**, *Assistant Principal*  
**Annquenetta Thompson**, *Assistant Principal*

## Guidance Department

The Guidance Department is located in **Room 310**.



### GUIDANCE SUPERVISION

Ms. Rosemarie Appleton, Assistant Principal

### GUIDANCE COUNSELORS

Mr. Rosmond Samuels – Grades 9<sup>th</sup> & 10<sup>th</sup>

Ms. Elasia James – Grades 11<sup>th</sup> & 12<sup>th</sup>

The Guidance Department's mission is to provide services and support to students and their families for the greatest level of academic, social and emotional success.

New York City Public School Guidance Counselors are professional educators certified by the New York State Department of Education and licensed by the New York City Department of Education. School guidance counselors work with school administrators to advocate for programs and services that are aligned with New York State Learning Standards for academic achievement, social and emotional development, preparation for higher education and career readiness. The framework for school counseling practices and service delivery is guided by the models of the American and New York State School Counseling Associations and the ASCA ethical standards.

The Guidance Department, offers a comprehensive support program to assist the student in all aspects of student life and to enhance opportunities for personal, educational and career development. Students are assigned a guidance counselor when they enter in grade 9.

Students will meet with their guidance counselor at least once each term with the purpose of assessing their academic progress to date and plan for the progression of courses for the following terms. Counselors are also available to meet with students if an individual problem or concern arises. Students should see their counselor during their lunch period, after school ends, or make an appointment, if the need arises. Parents/Guardians are also encouraged to take an active part in their child's academic career and are welcome to meet with the counselors to discuss their child's progress.

*Educating the WHOLE CHILD to be college and career ready  
Rising to a higher standard student by student*

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Guidance Counselors work individually with students, in small groups, in class group guidance sessions, and occasionally, in entire grade meetings. Your counselor is available to assist you with:

- Academic and Technical course selection
- Personal and family issues
- Personal growth and development
- Crisis intervention
- Referrals to a variety of outside agencies for more in-depth counseling and/or academic assistance.

## **You should visit a counselor if:**

- you are unsure of your schedule
- you are having a school, home, or personal problem
- you are interested in a special program
- you need academic help/support

## **Students must be very aware of their educational plan:**

- They should be familiar with promotional and graduation requirements
- To plan along with their counselor in formulating the path they will take in fulfilling these requirements as they move towards graduation.

## **Keeping Student Records**

It is very important for students and parents/guardians to keep their own cumulative file of important educational documents, in a safe place at home. Such documents are

- Report cards
- Transcripts
- Schedules
- Diploma Worksheet
- Summer School and Evening School courses taken and grades received
- Community service documentation
- Letters of recommendation
- Saturday School documentation of courses taken
- College Now courses taken and grades
- College applications

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